

Highland Fire District
July 9, 2019
Regular Meeting
7 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(ABSENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence in memory of all fallen firefighters.

1. **APPROVAL OF MINUTES**-Chairman DiLorenzo asked for a motion to approve the minutes of the June 12, 2019 regular meeting.

MOTION: Commissioner Ben Bragg moved to approve the minutes of the June 12, 2019 meeting amended as follows on page 42, item 15, last paragraph should read: Drivers take a minimum of an exterior physical exam. Seconded by Commissioner John Fraino.

Vote: 4 YES 0 No 0 Abstain 1 Absent

Motion carried.

2. **Authorization to pay bills**- As reviewed on Monday July 8, 2019 by Commissioners John Fraino and Alan Barone and Chief Miller. Total Abstract \$29337.24.

MOTION: Commissioner Bragg moved to approve payment of the bills totaling \$29337.24, seconded by Commissioner Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

3. **Correspondence**- District Clerk Holzberger reported the following was received:

Certificate of Insurance- E-One

Certificate of Insurance- Main Care; cancellation notice received today.

AFDSNY-2019 leadership Summit & Vendor Expo Oct 3-5, 2019 Niagara Falls

FASNY- convention info August 1-9 in Syracuse

4. New Membership-none

5. Committee Reports:

Building and Grounds St.1- Commissioners Bragg and Barone

Sewer Back-up- Chairman DiLorenzo reported the project is complete.

A/C Unit-for MLSS; pending response from the new HVAC Company that was (Airflow)

IT Upgrade- installation of new equipment is in process. Chief Miller stated that we are Not going to be using G-Suite (Google). Five new computers need to have Microsoft. Chief Miller to contact Nick at MCS to clarify

Buildings and Grounds St 2-Commissioners Erichsen and Fraino

BBQ Pit Pad- plan is to have done by 200 Club in October 2019

Sidewalk- area where serving is done for BBQ. There was discussion.

6. New Apparatus-

Command Car- it has been built; not to dealer yet. Graphics have been sent to Nu Look. Radios will be shipped for installation.

Old Car- surplus in August 2019

7. Insurance/Workers Compensation

Fireworks Rider- confirm limits and cost of rider with Linda Flanagan.

8. Physical Fitness- pending report from Mike Arteaga's

Preventive Maintenance for fitness equipment performed on 8/15/17

Commissioner Barone asked the District Clerk to obtain a price for preventive maintenance.

9. **UCFDA-** Sept 19, 2019 here at Highland Fire District St1.

10. **Service Awards-** June 2019 activity to post by Friday 7/12/19

LOSAP Program Upgrade- \$140,000 is a good number; final doc's will be to us by September 2019. The Hose Company is aware we are proposing this upgrade.

11. **Treasurer's Report-** June 2019 Financial Report distributed

Treasurer Passikoff reviewed the report:

P 4 Of 5 new category for Sewer Back Up
\$60,000 total cost received \$46,000 from insurance and \$16,000 our cost.
Funds came out of General Fund.

Move 2018 funds : \$173,000 Chief Miller feels funds should be allocated to Apparatus, as Our fleet is aging. 31-10 paint will be another expense.

New Chief's car is coming out of 2018 funds.

31-20- oil pans and springs are ageing. Commissioner Barone feels the funds should go to the Apparatus Fund.

June report does not reflect June's interest yet. The \$1.8 million Certificate matured 6/17/19 and has been re-invested to mature 8/21/19 Interest rate is 2.2%.

TrustCo. Account of \$50,000 is an emergency account in the event a wire must be done and M & T is not available for some reason.

2018 AUD- There was a clarification needed regarding asset & liabilities reported.

LOSAP Upgrade- if approved, would go into effect next year: Jan 2020.

MOTION: Commissioner Bragg moved to accept the June 2019 financial report as submitted By the Treasurer, seconded by Commissioner Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

12. **Public Comment:** none

13. **Chief's Report-** Chief Miller reported the following:

7/11/19 Parade meeting

7/18/19 Company Training

7/22/19 Duty night

7/23/19 Parade meeting
7/24/19 Truck Clean up
7/26/19 Convention meeting
7/27/19 Parade
8/6/19 HHCO #1 meeting
8/12/19 Duty night

125th Parade- Booster Book is completed

Ulster Co. Training Center:

There was discussion of how the approval of the ulster Training Center will improve things for us. Chief Miller was unsure if FF1 will be able to be hosted there. Walker Valley and Ulster Landing are closer to go to Dutchess County. Classrooms once completed will impact us.

14. OLD Business-

New Desk- for social office pending

Roof Maintenance Contract- signed and returned to vendor.

15. New Business-

Fireworks rider-cost is \$856. (For 125th Parade)

MOTION: Commissioner John Fraino moved to approve purchasing the Fireworks Rider for 7/27/19 , if it removes the exclusion from our insurance and coverage will be our normal coverage, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

Allocation of 2018 Unexpended Funds

MOTION: Commissioner Alan Barone move to allocate the 2018 Unexpended Funds total \$173,181.54, to the Apparatus Reserve Fund, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

Ambulance bay- Chairman DiLorenzo to follow up with Airflow re: new AC unit.

Approval to allocate \$25,000 to the LOSAP Fund

MOTION: Commissioner John Fraino moved to put an additional \$25,000 into the LOSAP Fund, and send it to TD Ameritrade now, seconded by Commissioner Ben Bragg.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

REMINDER: Tuesday October 15, 2019 2020 Proposed Budget Hearing and Regular Meeting

NEXT Meeting: August 7, 2019 Wednesday Special Meeting to discuss 2020 Budget

Ladies Auxiliary Fundraiser

Ladies Auxiliary would like to sponsor a fundraiser to support the Backpack Program at School. It entails placing two receptacles in the firehouse (one in the community room and one in the Bays) to collect empty bottles. The Ladies will be responsible for picking up the bottles.

Authorization to permit Ladies Auxiliary to sponsor Recycling Fundraiser

MOTION: Commissioner John Fraino moved to authorize the Ladies Auxiliary to place two Recycle Bins Bottles to benefit the Backpack Program at Highland Schools, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

16. EXECUTIVE SESSION

MOTION: Commissioner John Fraino moved to go to executive at 8:45 PM to discuss the Sale of 31-45, seconded by Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

17. Return to regular session and Adjournment-

MOTION: Commissioner John Fraino moved to return to the regular session at 9:10 PM
And there being no further business, moved to adjourn, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried unan.

Respectfully submitted,
Denise A. Holzberger, District Clerk